



HUMAN RESOURCE DEVELOPMENT COUNCIL

HRDC, 4th Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No: 454 6220/6260

Website: www.hrdc.mu

FORM G4

APPLICATION FORM FOR APPROVAL OF TRAINING UNDER PRE-OPERATIONAL TRAINING FOR BPO FIRMS

SECTION 1: COMPANY PARTICULARS

- 1.1 Company Name:
- 1.2 Registered Business Address:
- 1.3 Tel: Fax:
- 1.4 E-mail address (For all future correspondences from HRDC):
- 1.5 Corporate Tax Account Number:
- 1.6 Employer's Registration Number with NPF:
- 1.7 Name of the contact person and designation:
- 1.8 Estimated wage bill for first year of operation:
- 1.9 Proposed date of start of operation of company:

SECTION 2: TRAINING DETAILS

- 2.1 Course title and duration:
- 2.2 Course outline:
-
- 2.3 Start and end date of course:
- 2.4 Resource Person:
- 2.5 MQA course approval date:
- 2.6 Estimated no. of persons to be trained:
- 2.7 Course Venue:
- 2.8 Estimated cost with details:

Training Costs	Rs
Fees Resource Person	
Training materials	
Other expenses (please provide details)	
Total	



HUMAN RESOURCE DEVELOPMENT COUNCIL

HRDC, 4th Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No: 454 6220/6260

Website: www.hrdc.mu

SECTION 3: DOCUMENTS TO BE SUBMITTED (Please tick below)

1	Business Registration Number	
2	Copy of approval of course by MQA	
3	Copy of Business Plan	
4	List of trainees	

SECTION 4: DECLARATIONS

We declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distorted any material fact. We understand that if we obtain the grant by false or misleading statements, the HRDC may, at its discretion,

1. Withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed and
2. Take any other action deemed necessary.

Authorised Signature & Company’s Seal

.....

Name:

Designation:

Date:

Please note that all sections of the application must be completed and accompanied with the above documents or else application would not be considered