



HUMAN RESOURCE DEVELOPMENT COUNCIL

HRDC, 4th Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No: 454 6220/6260

Website: www.hrdc.mu

FORM G12

**APPLICATION FORM FOR REFUND UNDER
FOREIGN EXPERTISE SCHEME**

SECTION 1: TRAINING CENTRE

- 1.1 Name of MQA registered Training Centre:
-
- 1.2 Registered Address:
-
- 1.3 Tel: Fax: E-mail:

SECTION 2: COURSE DETAILS

- 2.1 Course Title:
- 2.2 Course Dates:
- 2.3 Total Cost:

SECTION 3: BANK DETAILS

- 3.1 Name of Bank:
- 3.2 Branch:
- 3.3 Account Name:.....
- 3.4 Account Number:

SECTION 4: DECLARATIONS

We declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distorted any material fact.

We understand that if we obtain the grant by false or misleading statements, the HRDC may, at its discretion,

- 1 Withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed
- 2 Take any other action deemed necessary

.....
Name

.....
Designation

.....
Signature

.....
Date

SECTION 5: DOCUMENTS TO BE SUBMITTED

Documents enclosed (please tick below)	
1	Duly signed and stamped invoices and receipts for the following expenditures: (i) Cost of economy air fare of the Trainer/E-Ticket (ii) Cost of accommodation of the Trainer (iii) Trainer Fee (iv) Rental cost of venue (v) Course Materials
2	Copy of Bank advice for payment in foreign currency
3	Return of actual Income and expenditures supported by list of participants, NIC number and Name of sponsoring employer
4	Copy of MQA course approval (if not submitted with G11 application form)
5	Copy of course materials

Please note that all sections of the application must be completed and accompanied with the above documents or else application would not be considered.