



HUMAN RESOURCE DEVELOPMENT COUNCIL

HRDC, 4th Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No: 454 6220/6260

Website: www.hrdc.mu

FORM G4

APPLICATION FORM FOR APPROVAL OF TRAINING UNDER PRE-OPERATIONAL TRAINING FOR BPO FIRMS

SECTION 1: COMPANY PARTICULARS

- 1.1 Company Name:
- 1.2 Registered Business Address:
- 1.3 Tel: Fax: E-mail:
- 1.4 Corporate Tax Account Number:
- 1.5 Employer’s Registration Number with NPF:
- 1.6 Name of the contact person and designation:
- 1.7 Estimated wage bill for first year of operation:
- 1.8 Proposed date of start of operation of company:

SECTION 2: TRAINING DETAILS

- 2.1 Course title and duration:
- 2.2 Course outline:
.....
- 2.3 Start and end date of course:
- 2.4 Resource Person:
- 2.5 MQA course approval date:
- 2.6 Estimated no. of persons to be trained:
- 2.7 Course Venue:
- 2.8 Estimated cost with details:

	Rs
Fees Resource Person	
Training materials	
Other expenses (please provide details)	
Total	



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SECTION 3: DOCUMENTS TO BE SUBMITTED (Please tick below)

1	Business Registration Card from Registrar of Business	
2	Copy of approval of course by MQA	
3	Copy of Business Plan	
4	List of trainees	

Authorised Signature & Company's Seal

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Name:

Designation:

Date:

Please note that all sections of the application must be completed and accompanied with the above documents or else application would not be considered